

How to Register for an ILT Class with Pre-Requisite

Log into the UHN eLearning Centre at: <http://intranet/education/elearning/>.

Use the Search field Search by name or course code for the class you would like to attend and click **Go**.

OR Click the sub - category under the Wellness title in the Catalogue to see all available offerings.

Search:
yoga **Go**
Advanced Search | Search tips

Wellness Programs
Nutrition
Physical Activity Programs
Podcasts/Videocasts
Resiliency
Stress Management/Relaxation
Wellness - Other
Yoga

You will now see a list of all available Instructor Led Courses for that category. Click on the name of the Instructor Led Course so that it highlights in Blue.

Click the arrow directly to the left of the course name to see if that course has a current class offering. If this course has an class offering, you will see the ILT Class and start date listed.

Make sure that you are still highlighting the ILT Course and click the **Register** button.

Note: You are not registered yet!

UHN - Global > Wellness Programs > Yoga

Activity Name ^	Activity Type	Code	Start Date
▶ Downward Dog Yoga - PMH	Instructor Led Course	UHUHWY200I	
▶ Downward Dog Yoga - PMH	Instructor Led Course	UHUHWY415I	
▶ Downward Dog Yoga - TGH	Instructor Led Course	UHUHWY405I	
▶ Downward Dog Yoga - TGH-Jan13-Feb17-11	Instructor Led Class	UHUHWY405I	13/01/2011
▶ Downward Dog Yoga - TGH	Instructor Led Course	UHUHWY407I	
▶ Downward Dog Yoga - TGH	Instructor Led Course	UHUHWY408I	
▶ Downward Dog Yoga - TGH	Instructor Led Course	UHUHWY410I	
▶ Downward Dog Yoga - TGH	Instructor Led Course	UHUHWY411I	
▶ Downward Dog Yoga - TGH	Instructor Led Course	UHUHWY412I	
▶ Downward Dog Yoga - TWH	Instructor Led Course	UHUHWY302I	

1 2 Next (1-10) of 16 records

1+1 Downward Dog Yoga - TGH **Register** View Details Other actions

You will now see the Registration Process page. Click the radial button next to the ILT Class to view the class details.

Instructor Led Course : Downward Dog Yoga - TGH **Available Capacity: Unlimited**

Required: At least 1

Instructor Led Class : Downward Dog Yoga - TGH-Jan13-Feb17-11 **Available Capacity: 5 Facilities**
TGH

January 13, 2011 8:15:00 AM EST -
February 17, 2011 9:00:00 AM EST

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Once you have answered all of the questions you will see the Activity Details page. Click **OK**.

Learning Activity Progress Detail
Payroll Consent & Liability Waiver Form DDY Jan13-Feb17 2011

General

Content type: AICC HACP	First launch date: January 5, 2011 3:34:17 PM EST
Total score: 100%	Grade: 100
Completion date: January 5, 2011 3:41:22 PM EST	Time elapsed: Minutes: 7, Seconds: 2
Status: Completed	

Lesson

Name	Total score	Status
Payroll Consent & Liability Waiver Form DDY Jan13-Feb17 2011	100	Completed

Click the **Home** link at the top of the page to go back to the main page so that you can search and register for your ILT class now that you have completed the pre-requisite.

[Home](#) > Learn - Training Schedule

Follow the steps for registration outlined on the first page and you will now notice that you get a **Registration Allowed** message.

To register, select your options. When you have finished, click Submit or if payment is required, click Purchase. List Price: 30.00 CAD

<input checked="" type="checkbox"/> Instructor Led Course : Downward Dog Yoga - TGH	Available Capacity: Unlimited	Status: Registration allowed
Required: At least 1		
<input checked="" type="radio"/> Instructor Led Class : Downward Dog Yoga - TGH-Jan13-Feb17-11	Available Capacity: 5 Facilities: TGH	
January 13, 2011 8:15:00 AM EST - February 17, 2011 9:00:00 AM EST		
<input checked="" type="checkbox"/> Session : Yoga-Session1	Available Capacity: 5 Locations, Facilities: Wellness Centre, 1NU168, TGH	Status: Registration allowed
January 13, 2011 8:15:00 AM EST - 9:00:00 AM EST		

Click the **Submit** button to confirm your registration. If you want to view the room location details or any other information for this class, click the **Summary Details** link and then **Additional Information**.

Additional Information
Below are the additional details about this activity such as facility, location and so on.

Activity Status: Active	Activity type: Instructor Led Class
Code: UHUHWWY4051	Locations: Wellness Centre, 1NU168, TGH
Content: Wellness	Delivery method: Instructor Led
Media: Facilitated	Language: English (Canada)
Training Organisation: UHN - Global	This activity fulfills the following activities : Downward Dog Yoga - TGH

If you need to Cancel your registration, go to your "To Do" list at the top of the main page, click the **Other Actions** button and then **Cancel Registration**.